



We are a company working in the automotive, financial and industrial sectors. We support our customers from electrical and electronic development to software development and project management. We employ over 160 people in Wolfsburg, Leipzig, Braunschweig, Hanover, Münster and Berlin, who are shaping the future together with us.

employee (m/f/d) accounting



Leipzig



asap



indefinite



fulltime

What you can expect

- You are responsible for the monitoring, controlling and reporting of our finances
- You write invoices for our projects and support project controlling
- You will take over the receivables management and dunning process
- You coordinate the ongoing project-related accounting with our customer and the specialist departments

Your profile

- You have experience in a similar position and an affinity for numbers
- You are confident in the use of MS Excel and MS Word and can quickly familiarize yourself with new programs
- You have basic knowledge of accounting
- You are fluent in English

Our offer

- Indefinite employment, industry standard salary, weekly German language course
- If necessary furnished apartment for transition period included
- 27 days annual leave increasing by 1 day each year to a maximum of 30 days
- 40 hours a week with flexible working hours with attendance from 9:00 am to 3:00 pm
- Overtime is compensated in spare time
- Training on the job with mentor, flat hierarchies and an informal working atmosphere
- Various leisure events such as team events, summer party, game evenings and much more
- Contribution to gym fees and health/self-care activities

Contact, Information and cu soon @ www.jSERVICE.de

Applications are welcome at kariere@jservice.de or via our application portal at www.jservice.de.